



GREG PURDON, Chairman
NEWTON B. JONES, Vice Chairman

DALE "SKIPPER" BRANSCUM, Administrator

Human Performance Working Group

AGENDA/RECAP 02/24/17, 11:00AM

Participants: **James Fitzgerald – FirstEnergy**
 Lyle Cowgill – Babcock & Wilcox Construction Co.
 Mark Garrett – MOST Programs
 Eric Olson - IBB

1. Safety/Environmental Message
2. Introduction
 - a. Lyle Cowgill participated in the meeting for Troy Trip. Lyle will be added to the distribution and meeting invitation.
3. Human Performance Discussion
4. Jamie Fitzgerald requested feedback from owner's for human performance feedback
 - a. The common main tenets of a human performance program include:
 - i. Pre-job/post job brief
 - ii. STAR
 1. Stop, think, act, review
 - iii. Two-minute drill
 - iv. 3-part communication/Effective Communication
 - v. STOP work ability
 - vi. Questioning Attitude
 - vii. Self and Peer Check
 - viii. Procedure use and Adherence
5. Mark Garret requested feedback from the contractor participants in the NACBE meeting.
 - a. The contractor feedback for human performance is similar to the owner human performance list.
 - b. The terminology for the major tenets may differ between contractors and owners, but the concepts appear to be the same.
 - i. Two-minute drill/Take two
 - ii. 3-part/3-way communications
 - iii. Self and Peer Check
6. Carol Scott solicited feedback from contractors.

7. MOST is reviewing opportunities to incorporate Human Performance components into the First-Year Apprenticeship Safety Training and into the 5-hour safety refresher.
8. Next Steps
 - a. Review the above key human performance tenets and determine which components to suggest for incorporation into a human performance program.
 - b. After the key tenets are approved, the substance of the individual tenets will require development and approval.
 - c. Jamie Fitzgerald will email team members to try and improve meeting participation.
9. **Next meeting will be held on Friday, 3/24/17 at 1:00 PM.**

Minutes submitted by:

James Fitzgerald