



MOBILIZATION OPTIMIZATION STABILIZATION AND TRAINING

MIKE BRAY, Chairman
NEWTON B. JONES, Vice Chairman

DALE "SKIPPER" BRANSCUM, II, Administrator

TO: Newton Jones, IP
International Vice Presidents
All Business Managers

September 7, 2017

FROM: Dale "Skipper" Branscum, II, MOST Administrator

RE: Field Leadership Train-the-Trainer class November 8-9, 2017

MOST will be conducting a Field Leadership Train-the-Trainer class Wednesday November 8, 2017 through Thursday November 9, 2017 in Kansas City, MO. The training will be the Hilton Kansas City Airport Hotel 8801 NW 112 St. Kansas City, MO 64153. The phone number is 816-891-8900.

This class will be made up of Boilermakers and Contractor representatives. Qualified instructors are important to the success of this program. The potential instructors will be evaluated during this class to ensure they can present the course material. The participants should have prior instructor experience, be willing to travel to teach future classes on the local level, and be respected by their peers.

Contractor participation is essential for the credibility and success of this program. Not only for the Train-the-Trainer class, but for continued involvement/instruction on the local level. Please encourage any contractor representative that is interested to register for this training.

Class will be held from 8:00am to 4:30pm Wednesday November 8, 2017 and Thursday November 9, 2017. Please plan travel accordingly arriving Tuesday November 7th and departing either Thursday evening or Friday.

THE LOCAL LODGE or EMPLOYER WILL BE RESPONSIBLE FOR ALL TRAVEL COSTS, FOOD, and LODGING. The Hilton will provide breakfast coupons upon arrival and MOST will provide lunch daily during the scheduled course dates. You will be responsible to make your own travel and hotel arrangements. A credit card will be needed upon check-in at the hotel. ***AFTER*** contacting Bridget Connors for class space, you must call the hotel at 816-891-8900 and reference MOST Rigging Train-the-Trainer or use <http://group.hilton.com/mostriggingttt> for room reservations, no later than October 16, 2017 to get the contracted group rate of \$132.00 plus tax.

Please contact Bridget Connors at 216-272-8650 or bconnors@mostprograms.com no later than August 8, 2016 for ***class space before making hotel reservations.***