



MOBILIZATION OPTIMIZATION STABILIZATION AND TRAINING

MIKE BRAY, Chairman
NEWTON B. JONES, Vice Chairman

DALE "SKIPPER" BRANSCUM, II, Administrator

TO: Newton Jones, IP
International Vice Presidents
All Business Managers

FROM: Dale "Skipper" Branscum, II, MOST Administrator
MOST Administrator

DATE: September 7, 2017

RE: Supplemental Rigging Train-the-Trainer Class November 6-7, 2017

MOST will be conducting a Supplemental Rigging Train-the-Trainer course Monday November 6, 2017 through Tuesday November 7, 2017 at the Hilton Kansas City Airport Hotel 8801 NW 112 St. Kansas City, MO 64153. The phone number is 816-891-8900.

Class will be Monday 8:00am to 4:30pm and Tuesday 8:00am-4:30pm. Please make travel arrangements accordingly, arriving Sunday November 5th and departing Tuesday evening or Wednesday November 8th.

NEW TRAINERS WILL NEED TO HAVE ALL FOUR (4) MODULES COMPLETED BEFORE THEY WILL BE ACCEPTED FOR A TRAIN-THE-TRAINER CLASS.

THE LOCAL LODGE or EMPLOYER WILL BE RESPONSIBLE FOR ALL TRAVEL COSTS, FOOD, and LODGING. The Hilton will provide breakfast coupons upon arrival and MOST will provide lunch daily during the scheduled course dates. You will be responsible to make your own travel and hotel arrangements. A credit card will be needed upon check-in at the hotel. ***AFTER*** contacting Bridget Connors for class space, you must call the hotel at 816-891-8900 and reference MOST Rigging Train-the-Trainer or use <http://group.hilton.com/mostriggingttt> for room reservations, no later than October 16, 2017 to get the contracted group rate of \$132.00 plus tax.

Please contact Bridget Connors at 216-272-8650 or bconnors@mostprograms.com no later than October 16, 2017.